

# Roadmap to Success

2022 Annual Report



**Maryland**

DEPARTMENT OF  
GENERAL SERVICES



## Mission

It is the mission of DGS to be the accessible, accountable support agency delivering expertise, essential services, and facilities operations and maintenance to the state in order to enhance the quality of work/life environments for our stakeholders and the citizens of Maryland.

## Vision

To be the premier partner to our sister agencies, delivering support, expertise and essential services, as needed, to facilitate their missions on behalf of the citizens of Maryland.

## Values

- Customer-Focused
- Respectful, Responsive and Results-Oriented
- Accessible and Accountable
- Transparency and Teamwork
- Communication and Coordination for Optimal Outcomes

Larry Hogan  
**Governor**

Boyd K. Rutherford  
**Lt. Governor**

Ellington E. Churchill, Jr.  
**Secretary**

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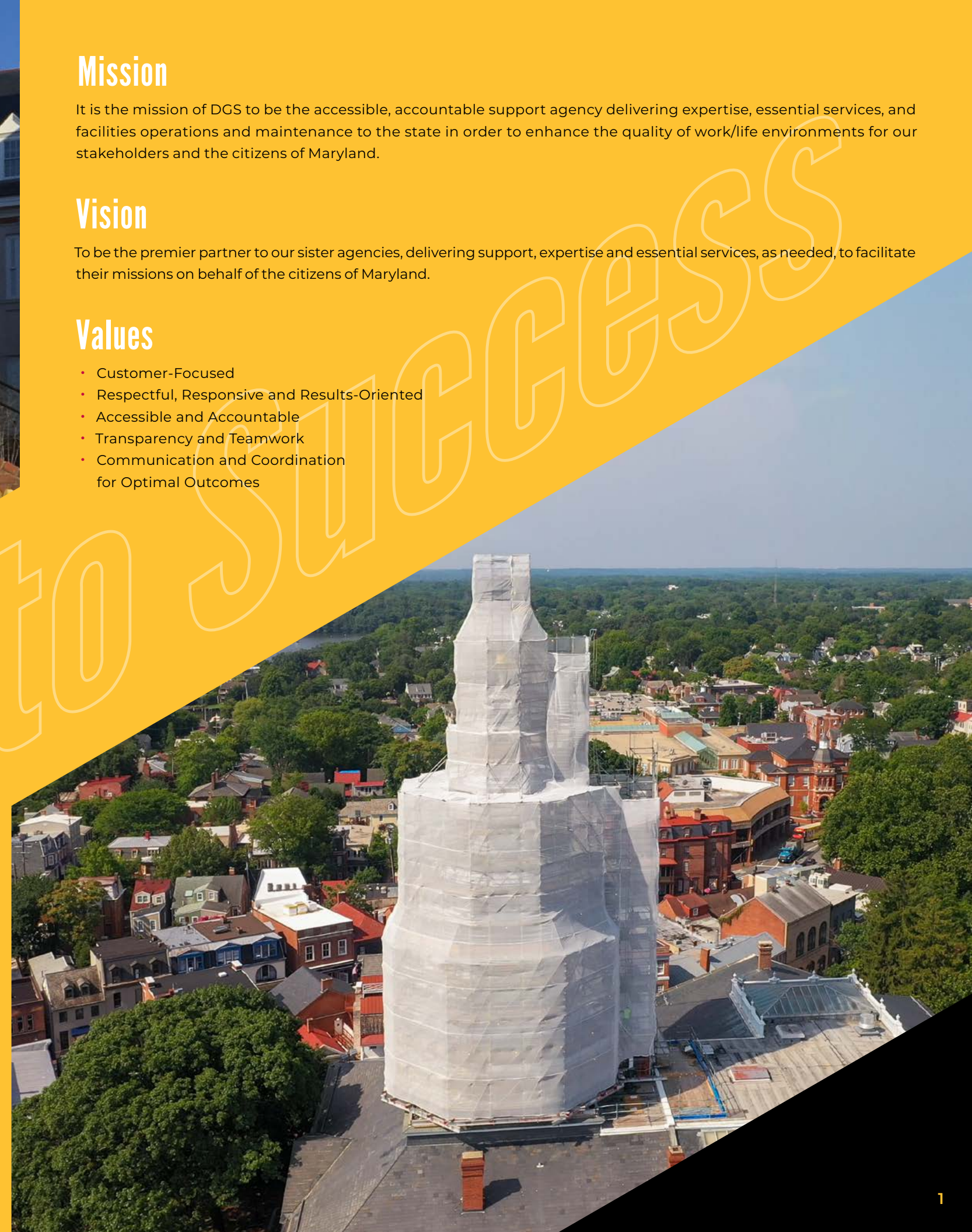
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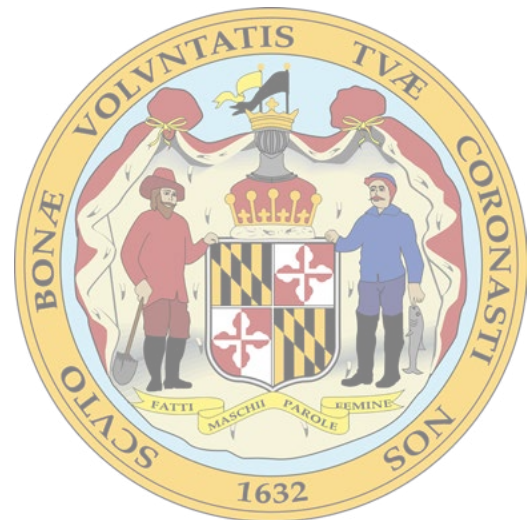
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“Our mission was to change Maryland for the better. I’m proud to report that we have done exactly what we said we would do, and because of that, the state of our state is strong—by any measure, stronger and better than it was when we began our mission.”

Governor Larry Hogan  
2022 State of the State Address

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# A Message from the Governor



Throughout our administration, the Department of General Services has greatly served the people of Maryland in many capacities. From the design and construction of new state facilities, to the procurement of goods and services to the donation from the federal surplus to citizens in need, General Services works hard to keep our state government operating in an efficient and effective manner.

During this final year of our administration, General Services' Facilities Management and Maryland Capitol Police have continued to manage and patrol our state owned facilities to ensure the safety and security of our staff and visitors. In addition, the Office of Real Estate undertook the major project of relocating multiple state agencies from the State Center complex.

On behalf of the State of Maryland, I am incredibly proud of all the successes General Services has accomplished over the past eight years, and I am confident the department will continue to put forth their best efforts on behalf of Marylanders for the years to come.

No matter the time or place, General Services can always be **"Doing Great Service."**

Thank you,

A handwritten signature in black ink, reading 'Larry Hogan'.

**Governor Larry Hogan**

# A Message from the Secretary



Another year has gone by and DGS continues to persist in this administration's goal of changing Maryland for the better. We are best known for building and maintaining state facilities, modernizing Maryland's procurement system, and ensuring the safety of our state capital and state buildings.

However, our work does not stop there. Over the past year, DGS has installed over 145 electric vehicle charging stations across the state in preparation to transition our state fleet vehicles to all electric and continued to close the digital divide with the statewide donation of over 15,500 laptops to underserved populations through the federal surplus program.

In addition to their routine duties, DGS' Office of Real Estate has continued to work on all facets of the State Center Relocation project including final RFP evaluations, lease negotiations, BPW submission of new lease procurements, space planning, pre-construction review, construction kick-off, and monitoring of the relocation of 12 state agencies.

These are just a few of the accomplishments the department has achieved in 2022. I encourage you to learn more about all of DGS' accomplishments in this year's annual report. We appreciate your continued support of our mission and hope you enjoy looking back at the past year of us **Doing Great Service** for our state, our citizens, and you.

Thank you,

A handwritten signature in blue ink, reading 'Ellington E. Churchill, Jr.'.

**Secretary Ellington E. Churchill, Jr.**

# DGS by the Numbers



## DESIGN, CONSTRUCTION & ENERGY

**145 charging ports** installed at **26** DGS managed state facilities across the state.

## DESIGN, CONSTRUCTION & ENERGY

Achieved **\$6.4 million** in annual savings through block & index purchasing arrangement for the state's major utility accounts.



## BUSINESS ENTERTERPRISE ADMINISTRATION

Dispensed over **10.1 million** gallons of consigned fuel and over **9.3 million** gallons of bulk fuel.

## BUSINESS ENTERTERPRISE ADMINISTRATION

Donated over **15,500 computers** to nonprofit organizations, local communities, and schools across the state.



## BUSINESS ENTERTERPRISE ADMINISTRATION

Facilitated **662** Capital Grants funded in 2022, totaling **\$632 million**.

## OFFICE OF FACILITIES MANAGEMENT

General Services handles the portfolio management for all state-owned and managed facilities totaling approximately **6 million sq ft** across **56 buildings**.



## OFFICE OF STATE PROCUREMENT

The Office of State Procurement procured 561 contracts totaling approximately **\$1.6 billion**; including **79 contracts** for **\$29.8 million** awarded to **MBEs**.



## OFFICE OF STATE PROCUREMENT

The Maryland Procurement Academy held over **70** continuing learning virtual training classes for over **8,000 enrolled** procurement professionals and vendors.



## OFFICE OF REAL ESTATE

In FY22, the Office of Real Estate had **109 Agricultural Easements** approved by the BPW, totaling **\$62.8 million** covering over **14,000 acres**.



## OFFICE OF REAL ESTATE

The Office of Real Estate's Lease Compliance unit responded to 2,722 emails; **1,121 phone calls**; prepared 80 letters to address compliance concerns; and conducted **361 site visits**.



## MARYLAND CAPITOL POLICE

MCP's Security Card Processing Center processed and issued over **11,000 state ID** requests in Baltimore and Annapolis.



## MARYLAND CAPITOL POLICE

MCP handled **102,112 phone calls**, **96, 933** calls for services, and conducted **82,519 patrol checks**.



# Design, Construction & Energy

The Office of Design, Construction & Energy (DCE) provides full services to General Services supported State Agencies for facilities construction projects starting with the planning and design process and continuing through construction completion. DCE includes the Public School & Community College Construction program, which oversees the design and construction of all State funded school construction.

## 2022 Major Projects

45 Calvert HVAC System -  
Emergency Repair

**\$16.3 million**

Salisbury Animal Lab Renovations

**\$16.4 million**

Maryland Public TV Renovation

**\$7.9 million**

Developing statewide designs and design standards for DNR bathhouses and Comfort stations (public toilets)

**\$6.9 million**

Designing dam removal/ trout stream restoration at Frank Benz Pond

**\$6.9 million**

Designing overall rehab of Cheltenham Veterans Cemetery Expansion

**\$7.6 million**

Parkwide Renovations to New Germany State Park

**Completed**

State House Exterior & Grounds Restoration

**\$46.6 million**

Somers Cove Marina

**\$11.2 million**

## Baltimore Therapeutic Treatment Center

**BALTIMORE | MD**—DCE and the Office of State Procurement, on behalf of the Maryland Department of Public Safety and Correctional Services, have been working to **initiate Request For Proposals (RFP)** for architectural and engineering services, a design and construction consultant, and design services to design the new therapeutic and treatment center and renovate the existing Jail Industries building in Baltimore, Maryland.

The new treatment center is one of the Hogan administration's largest capital projects, which is projected to be completed over a **10-year period**, with an estimated cost of over **\$450 million**. The specialized facility will provide mental health and substance use treatment services and care to nonviolent offenders upon entry into the criminal justice system. The construction of the new treatment center will provide approximately **325,000 square feet** of detention housing for approximately **800 beds**, for both males and females, of varying treatment classifications.

## Maryland Public Television Ribbon Cutting

[PLAY VIDEO](#)

**OWINGS MILLS, MD | BALTIMORE CO.**—Maryland Public Television renovated and expanded their existing Studio A and renamed it Irene and Edward H. Kaplan Production Studio. DGS oversaw the design, demolition, renovation, and expansion of the studio space. This **\$9.5 million** project added **5,500 square feet** of studio space while renovating the existing space. Bringing the total square footage to **8,500 square feet**, making the studio one of the largest on the east coast. The project improved the efficiency of the facility, provided sufficient space for expanded programming and live performances, and brought the building up to current code and ADA standards, as well as equipped the studio with theater seating, a green screen, and overhead lighting.



## State House Exterior & Grounds Restoration

[PLAY VIDEO 1](#)

[PLAY VIDEO 2](#)

[PLAY VIDEO 3](#)

[PLAY VIDEO 4](#)

[PLAY VIDEO 5](#)

**ANNAPOLIS, MD | ANNE ARUNDEL CO.**—DGS has secured record funding for the exterior restoration of the **Maryland State House**, including the grounds as well as the **Old Treasury Building**. The project provides for **critical restoration efforts** which are intended to extend the life of this nationally-recognized historic landmark building, the oldest State House in the country under continuous use, for generations to come. The project is being executed in two phases:

### The restoration of the historic dome:

Abatement of hazardous materials, complete slate replacement, partial wood shingle replacement, substrate repairs, new flashings, window restoration, balustrade restoration, acorn/lightning rod/weathervane restoration, structural enhancements, and new paint finishes.

### Building envelope restoration:

Masonry restoration and cleaning, restoration of the carved limestone elements on the north portico, restoration of the historic south portico, roof repairs and slate replacement, window restoration, redesign of the north entrance and restoration of the north steps, ADA accessibility improvements, stabilization of the perimeter State Circle retaining wall, landscape and walkway improvements, and wayfinding signage.

[READ PRESS RELEASE](#)



# Design, Construction & Energy

## Cheltenham Veterans Cemetery Expansion

PLAY VIDEO

**CHELTENHAM, MD | PRINCE GEORGE'S CO.**—In August, DGS and the Maryland Department of Veterans Affairs joined Governor Hogan for the official dedication of a new administration building at Cheltenham Veterans Cemetery. The project included a new **3,000 square foot** administration building, the addition of **8,200 burial sites**, as well as **major renovations** of the maintenance building, vehicle storage building, and bulk storage building.

The new administration building provides space for the Honor Guard, who perform at burial services, to practice their routines and drills and a waiting area that is more receptive to families of loved ones who are buried at the cemetery. The new facility also provides a kiosk for locating burial plots.

The project was completed in approximately **15 months** with **25%** of the construction work fulfilled by five minority business enterprises and one veteran-owned small business, which accounted for **4.5%** of the construction work.

“Our veterans serve as a reminder every single day of the immeasurable cost of war and of the immense price of freedom, and we owe it to them to ensure that they have a final resting place that meets the high level of dignity and respect that they have earned,” said Governor Hogan. “Maryland is proud to have the honor of operating one of the largest state veterans cemetery programs in the nation, and as long as I’m Governor, we will continue to do everything we can to honor the service and sacrifice of our heroes.”



## Salisbury Animal Lab

**SALISBURY, MD | WICOMICO CO.**—In June, Secretary Churchill and Secretary of Agriculture Joe Bartenfelder participated in the Salisbury Animal Lab ribbon cutting alongside Governor Hogan. Both Secretaries participated in the February 3, 2020 **groundbreaking** of this **\$17 million** project. This **20,000 square foot** lab replaced the Department of Agriculture’s original lab, providing a larger work area, space for public meetings and training, two necropsy suites, a new incinerator, and a biosafety Level 3 laboratory for advanced diagnostic work.



## 45 Calvert

**ANNAPOLIS, MD | ANNE ARUNDEL CO.**—The Attman-Glazer Building, at 45 Calvert St. in Annapolis, underwent a **\$16.3 million** systemic renovation. DGS had to temporarily relocate all the tenants from the building to complete the needed renovations and repairs. The renovation work included the following items:

- Installed new **LED lighting fixtures**
- Replaced all ceiling grid and acoustic ceiling tiles
- Installed new carpeting
- Repainted the entire interior
- Replaced **2 existing 5-stop hydraulic elevators** with new machine room-less elevators
- Repaired freight elevator
- Modified existing ductwork
- Replaced **5 sump pumps** in the basement
- Installed new handrail at the loading dock
- Updated existing AHU system
- Renovated bathrooms
- Installed new **100kw generator and 150a automatic transfer switch**
- Installed **2 new EV charging stations**
- Installed new access controls and security cameras
- Adjusted sprinkler system
- Installed Riptide control system
- Installed **5 new water fountains**
- Replaced existing fire pump
- Installed new surge protector



## Wineland HVAC

**ANNAPOLIS, MD | ANNE ARUNDEL CO.**—The Fred L. Wineland building in Annapolis has been undergoing a major renovation and replacement of multiple outdated HVAC systems with a more efficient HVAC system consisting of ductwork modifications and the replacement of the old pneumatic equipment control. DCE oversaw the planning and coordination of the installation of this **\$1.3 million** project. In early May of 2022, the crane company and the installer lifted the **8,761-pound** air handler over **80 feet** in the air and placed it on the roof of the state office building. The new unit will be essential to providing air conditioning to the building’s tenants.



# Office of Energy & Sustainability

The Office of Energy & Sustainability (OES) provides energy commodities purchasing, energy data management, energy efficiency construction projects, electric vehicle infrastructure, green purchasing council management, and renewable energy projects for all state entities including Maryland Department of Transportation and University System of Maryland in addition to all General Services supported agencies.

## Electric Vehicle Infrastructure Program

PLAY VIDEO 1

PLAY VIDEO 2

As **electric vehicles (EVs)** enter the **state fleet**, our facilities will need adequate charging infrastructure in place to support them. DGS is taking the lead in **establishing a Statewide EV Infrastructure Strategy**, and ramping up the installation of charging equipment at state-owned facilities. To date DGS and the EX Ambassadors have installed **145 charging ports at 26 state facilities** across the state.



## Green Purchasing Program

Maryland was honored, for the first time, with a prestigious award from the **Sustainable Purchasing Leadership Council (SPLC)** for its green purchasing program. SPLC named Maryland as the **2021 winner of the Business Case Initiative Category**. This award recognizes an organization that best demonstrates the business value generated by sustainable purchasing. The state also received 2 awards for green purchasing, for the third year in a row.

- **Three Star EPEAT** (Electronic Product Environmental Assessment Tool) Purchaser award for procurement of green IT.
- **Silver level recognition** in the **State Electronics Challenge** for procurement of sustainable IT and responsible end-of-life management.

## CMPO Green Purchasing Specialist Program

Maryland **launched** a green purchasing specialization, **first of its kind** in the nation, with a pilot program aiming to provide procurement officers with a deeper knowledge of environmentally preferable or “green” purchasing practices. **Nineteen Certified Maryland Procurement Officers** successfully completed the inaugural **“Green Purchasing Specialist”** program and passed an assessment to become green purchasing ambassadors at their home agencies.



## Energy Purchasing

Through a **block & index purchasing** arrangement for the state's major utility accounts, the state achieved an **annual savings** for FY21 of **\$3,413,779** for electricity and **\$2,996,953** for natural gas, totaling a savings of **\$6,410,732** for the year.

## Energy Efficiency Targets for State Owned Buildings Program

In 2019, Governor Hogan issued an **Executive Order** setting new energy savings goals for state-owned buildings, calling for 10% savings by 2029. On Energy Efficiency Day, October 5, 2022, Governor Hogan announced Maryland state government has **surpassed the 10% savings goal** and reduced energy usage by **more than 12%**.

OES played a major role in reducing energy usage through its energy performance contracting program, and its ongoing projects to improve the energy efficiency of existing and new state facilities. OES, which works to bring funding and expertise to HVAC, lighting and other efficiency projects, has collaborated to install over **40,000 LED lighting fixtures** and controls throughout **12 state buildings** by 2024.

“By reaching and exceeding our energy efficiency goals for state buildings several years ahead of schedule, we are lowering both costs and emissions,” said Governor Hogan. “In addition to leading by example, we continue to encourage families and businesses to look at ways to become more energy efficient.”

**NEWS RELEASE**

### Governor Hogan Announces Maryland Exceeds Energy Efficiency Targets For State-Owned Facilities Years Ahead of Schedule

*Maryland Ranks Among Best States For Energy Efficiency*

- State of Maryland has reached and exceeded its goals for reducing energy use in state-owned facilities years ahead of schedule.
- As of October 2022, Maryland state government surpassed the 10% savings goal and reduced its energy use in state-owned facilities by more than 12% over the 2018 baseline.
- The Office of Energy and Sustainability is currently collaborating to install over 40,000 LED lighting fixtures and controls throughout state buildings by 2024—reducing the annual energy costs to the state by an estimated \$1.6 million annually.

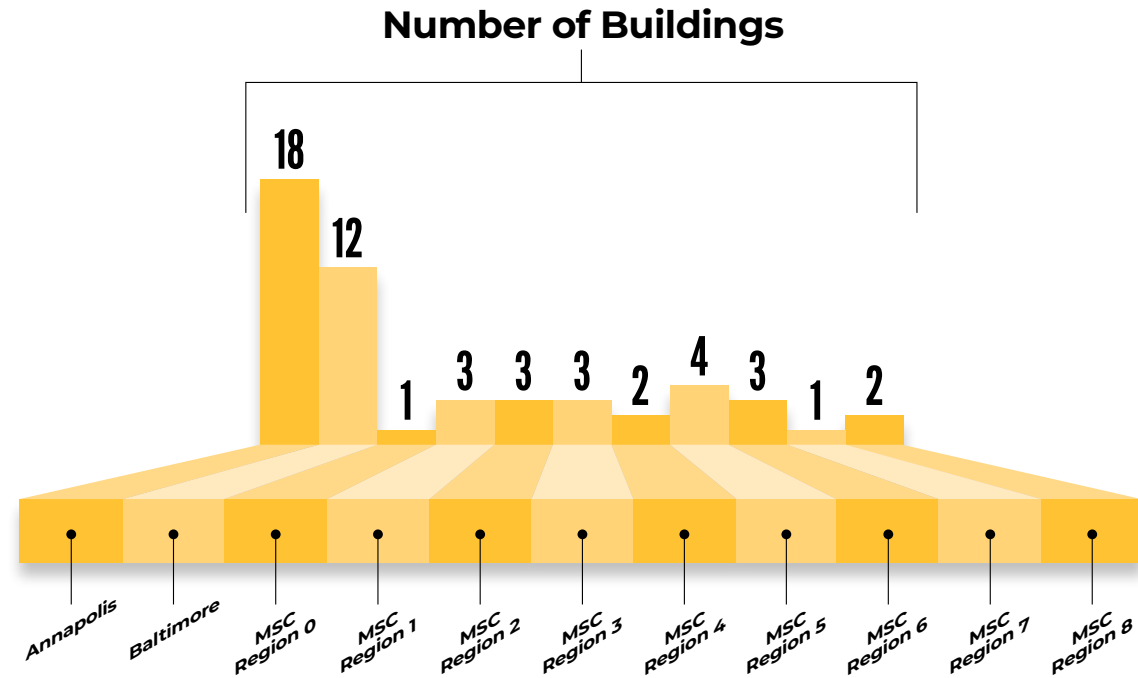


“National Energy Efficiency Day celebrates efforts across the country to reduce the cost and the environmental impact of energy use through using energy smarter,” said DGS Secretary Ellington E. Churchill Jr. “DGS’ Office of Energy and Sustainability is dedicated to not only reducing energy consumption, but maintaining those energy savings with the use of proactive programs and procedures.”



# Facilities Management

The Office of Facilities Management (OFM) is responsible for the statewide operation and maintenance of 55 buildings with 6.3 million square feet of space. OFM oversees two principal office centers—Annapolis Public Buildings and Grounds and Baltimore Public Buildings and Grounds along with 20 regional Multi-Service Centers.



## Computerized Maintenance Management System (CMMS)

[PLAY VIDEO](#)

The CMMS unit within OFM is the “in-house” support unit for all state employees. During 2022, the Building Systems Branch has installed and tested new **Fluke 3562 sensors**. The use of the Fluke 3562 sensors will allow CMMS to more efficiently monitor building equipment, making it easier to detect future issues/incidents.

Through Fluke monitoring the CMMS unit was able to detect a vibration issue with a chilled water pump at the Catonsville courthouse. The CMMS unit took various preventive and predictive tools to the location to get readings from the equipment. It was determined that the equipment motor drive end bearing needed to be greased. After the maintenance was performed, new readings were taken and the equipment was performing at a normal level.

This Department of Information Technology ITPR project was awarded **\$3.3 million** from DoIT to help with the cost of building the Operations Center along with purchasing additional sensors and preventive tools to continue the progression of connecting all DGS critical equipment to read into eMaint.



## Lawyers Mall

**ANNAPOLIS, MD | ANNE ARUNDEL CO.**—Due to the razing of the Legislative Services Building, DGS has coordinated the **securing and protection of Lawyers Mall**, the removal of the columns, and the preservation of the Thurgood Marshall statue. The snowmelt system was impacted by the razing project; several sensors for the system had to be protected, and moved to other locations.



## BOMI Training

This year **30 OFM employees** received certifications from BOMI International in the fields of building systems maintenance, facilities management, and property administration. These regional managers, building managers, and maintenance mechanic seniors received onsite **hands-on training** in managing and maintaining energy-efficient buildings. Graduates successfully completed an intensive series of classes and exams focused on a wide variety of building components, such as air handling, plumbing, water treatment systems, system controls, refrigeration systems, and other building systems that work together to provide a comfortable indoor environment.

DGS staff worked to achieve one of three industry-standard designations: Property Administrator Certification, Building Systems Maintenance Certification or Facilities Management Certification. Several employees were successful in earning multiple certifications.



# Facilities Management

## Arbor Day PLAY VIDEO

**BALTIMORE | MD**—To commemorate the 150th Arbor Day DGS partnered with the Maryland Department of Natural Resources and presented Marylanders Plant Trees coupons and Gift of Trees donation forms to visitors and employees at state of Maryland facilities in Baltimore and Annapolis. DGS staff also came together to assist the OFM in the **planting of 4 new trees** at the State Center Complex.



## Ukraine Vigil

**ANNAPOLIS, MD | ANNE ARUNDEL CO.**—DGS was honored to help prepare the Maryland State House for Governor Larry Hogan's Solidarity Vigil for Ukraine on March 2nd. DGS' Facilities Management and the Maryland Capitol Police both played **crucial roles in set-up and security**. Our thoughts and prayers continue to go out to the brave people of Ukraine, their families, and all those who are suffering.



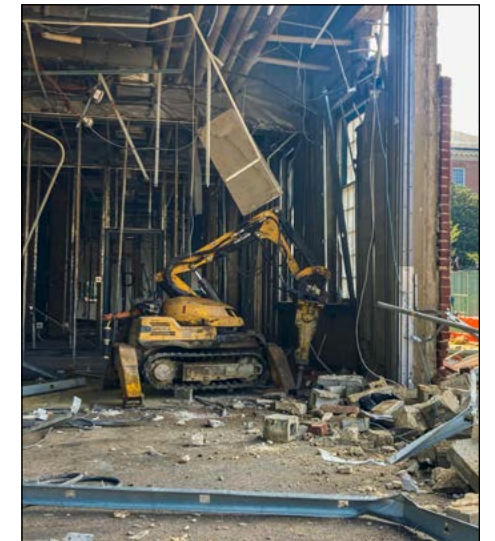
## Electric Vehicle Charging Stations

OFM worked with DGS' Office of Energy & Sustainability along with the utility providers and contractors to successfully install EV charging stations at Multi-Service Centers in Ellicott City, Denton, Essex, Bel Air, Elkton, South Baltimore, Wabash, and Glen Burnie. As well as EV charging stations in the following Annapolis buildings; Historic Post Office, Attman-Glazer, Calvert Street Garage, Central Services B Lot, and the Tawes building.



## Legislative Services Building

**ANNAPOLIS, MD | ANNE ARUNDEL CO.**—Facilities Management facilitated multiple outages to **assist** the Maryland Stadium Authority with service disconnect in **preparation for demolition** and coordinated the decommissioning of the elevator and fire service systems, as well as other municipal utilities.



# NASCA Conference

## Annual Conference

The state of Maryland was honored to **host** this year's National Association of State Chief Administrators' (NASCA) 2022 **Annual Leadership Conference**. During the opening networking session, in the Maryland State House rotunda, Lt. Governor Boyd K. Rutherford addressed the conference attendees welcoming them to the conference and the state of Maryland. The multi-day conference allowed State Chief Administrators from **45 states** to come together to discuss the strategic benefits of **transformational leadership** while focusing on **industry trends**, navigating a new world of work, and ways to motivate staff to create meaningful change.



## Ray Walton Leadership Award

PLAY VIDEO

In September, NASCA announced that DGS Secretary Ellington E. Churchill, Jr. was **awarded** the association's 2022 **National Ray Walton Leadership Award**. The highly competitive national award recognizes a state Chief Administrator for their passion, outstanding service, leadership and commitment to state government. Secretary Churchill joined the NASCA Executive Board in the first alternate class in 2017 and became an At-Large Director in 2018. The secretary is currently the fifth longest active CAO in the country and currently serves as NASCA's **Vice President**.



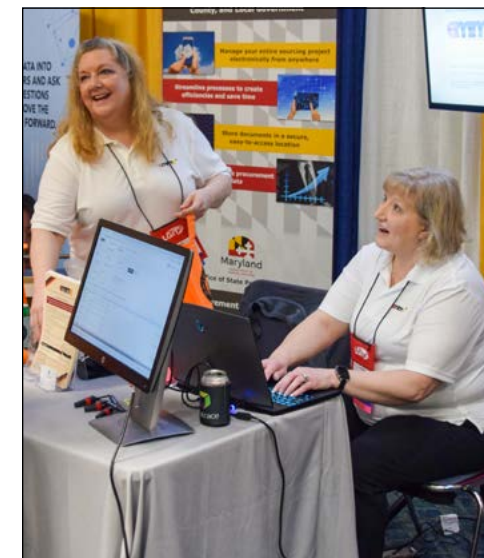
# Summer Conferences

## MACo & MML

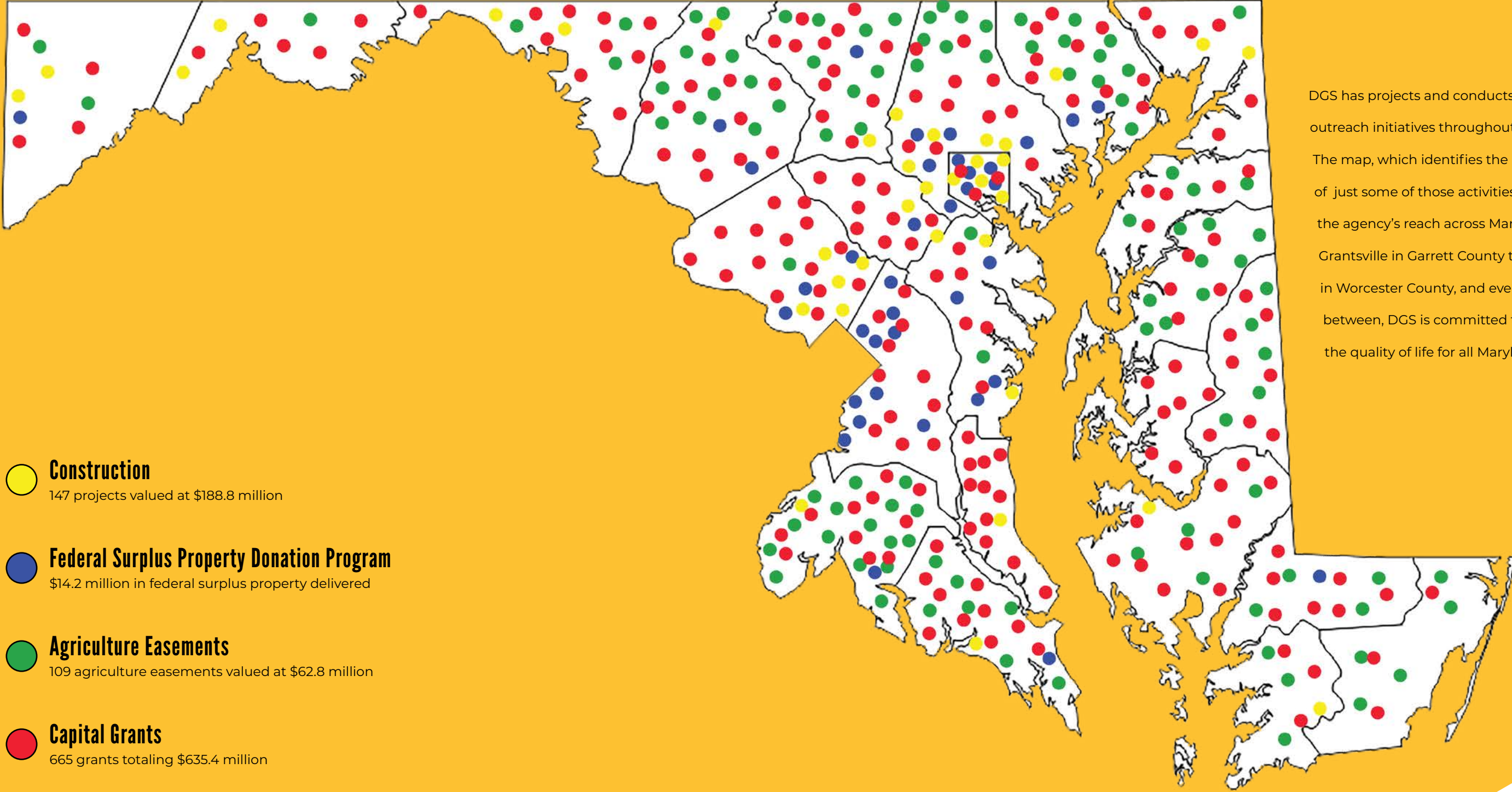
PLAY VIDEO

**OCEAN CITY, MD | WORCESTER CO.**—Every summer DGS heads down to **Ocean City** for the Maryland Municipal League and the Maryland Association of Counties **Summer Conferences**. These conferences allow DGS to discuss potential business opportunities with Maryland county, city, and town officials from across the state.

During the 2022 conferences DGS held multiple **informational sessions** regarding our **Capital Grants** program and **Federal Surplus Property** program. In addition, DGS had information booths set up to answer questions about facility management, state real estate, state procurement, state inventory, state records and our e-procurement system eMaryland Marketplace Advantage.



# Reaching Across Maryland



DGS has projects and conducts community outreach initiatives throughout the state. The map, which identifies the locations of just some of those activities, illustrates the agency's reach across Maryland. From Grantsville in Garrett County to Ocean City in Worcester County, and every county in between, DGS is committed to enhancing the quality of life for all Marylanders.

# Giving Back

## Maryland Special Olympics



Maryland Capitol Police (MCP) officers and Secretary Churchill participated in the **Special Olympics** Torch Run, Summer Games, Polar Bear Plunge, and Super Plunge during this last calendar year. MCP personnel raised over **\$11,000** and gave nearly **100 hrs.** of their personal time to Special Olympics Maryland. This year MCP Captain Bryan Waser became a **“Super Plunger”** and raised over **\$10,000** and jumped into the icy Chesapeake every hour for **24 hours!**



## Maryland Charity Campaign

The annual **Maryland Charity Campaign** puts a spotlight on the great need in our communities. Many DGS employees generously give back to support the less fortunate. During the 2021 campaign, DGS raised **\$28,213**. Collectively, the state raised more than **\$2 million** for more than **1,000 worthy causes**.



## End Hunger Month

October is **National End Hunger Month** and DGS employees came together and held an End Hunger Month **Canned Food Drive**. Food donations bins were set up in Baltimore, Annapolis, and Salisbury. DGS collectively gathered over **14 boxes** of canned goods and non-perishable food items. Items were then **distributed** to families in need through the Anne Arundel County Food Bank, the Baltimore Hunger Project, and the Maryland Food Bank in Salisbury.



# Committees

**The Maryland Green Purchasing Committee** is an interagency committee created by the Green Maryland Act of 2010. The committee develops and implements statewide green purchasing policies, guidelines, programs, best practices, and regulations that provide benefits to the health and wellbeing of Marylanders and the environment. The committee earned two awards this year, recognizing Maryland’s leadership in procuring sustainable information technology: Three Star EPEAT (Electronic Product Environmental Assessment Tool) Purchaser award for procurement of green IT and Silver level recognition in the State Electronics Challenge for procurement of sustainable IT and responsible end-of-life management.



**The Maryland Green Building Council** was created in 2007 to guide Maryland’s High Performance Building Program. The council is composed of private sector and state agency membership that make recommendations about implementing the High Performance Building Program. The council also assists the Governor and General Assembly on green building legislation and works to promote green building throughout state government and the private sector.



**The Procurement Improvement Council** was formed in January 2020 as a result of House Bill 1021 (CH 590) Acts of 2017. The Council ensures that the State is addressing various procurement policies and procedures related to State procurement and advising the General Assembly on proposed legislation in order to enhance the efficiency and transparency of State procurement.

**The Hearing Accessibility Advisory Board** was formulated in January of 2020 as result of House Bill 1192 (CH 336) Acts of 2019. The board consults with individuals with hearing loss and knowledge of assistive listening systems and devices who utilize state buildings, and approve waivers to require assistive listening systems in state facilities.



# Business Enterprise Administration

## Inventory Standards and Support Services Division

The Inventory Standards and Support Services (ISSSD) division oversees statewide inventory management of materials, supplies, and state personal property.

- Managed the disposition of **103,658 Excess/Surplus** State items with an original cost of **\$69 million**
- Dispensed over **10.1 million gallons** of consigned fuel and over **9.3 million gallons** of bulk fuel
- Managed the disposition and sale of **824 vehicles/equipment** items at auction resulting in over **\$3.0 million** to state agencies
- Conducted Statewide Fuel Management Portal Training—Over **150 portal users** attended
- Conducted Statewide Certification Training for Property Officers—Over **200 Property Officers** attended and were certified
- Facilitated the transfer of over 1,688 state-owned assets valued at over **\$1.2 million** within state government, saving taxpayer dollars by eliminating the need for new purchases
- Facilitated the transfer of over **250 items** valued at **\$50,000** from the Department of Legislative Services Building in Annapolis to other state agencies which were originally slated for removal by the construction contractor
- Provided guidance and oversight for the management of over **\$56 billion** in fixed assets and **\$1 million** in materials and supplies statewide in accordance with the policies and procedures in the DGS Inventory Control Manual

## Prokee Implementation

ISSSD managed the **conversion** of over **120 consigned fuel sites** and over **600 bulk fuel sites**. This conversion included the purchase of the consigned fuel from the previous vendor and the **distribution** of over **16,000 prokees** to all state agencies, local jurisdictions and non-profit organizations that utilize the Statewide Fuel Management Contract. Communication included signage at all sites and email communications sent to all fleet managers, site personnel and finance personnel advising them of the upcoming changes to the system.



## Capital Grants

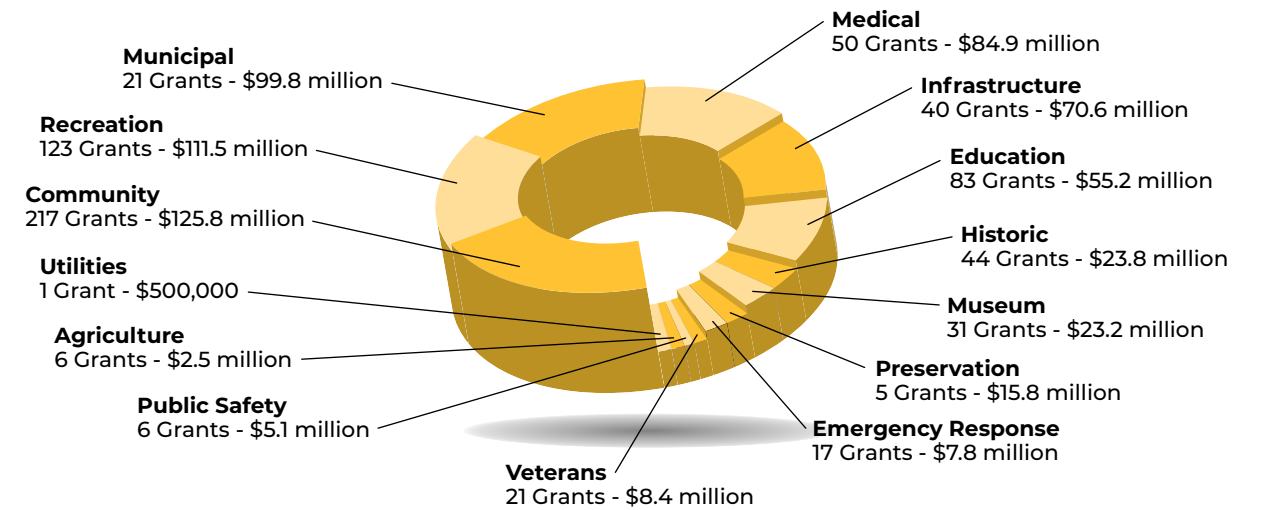
The Capital Grants division provided administrative and technical support for a portfolio of over **2,000 active capital grant** projects valued at **\$2 billion** in funding from the Maryland Consolidated Capital Bond Loan, plus an additional **\$129 million** in active capital appropriations for **42 active PAYGO capital projects**. In 2022, **665 MCCBL** capital grants were funded, totaling **\$634 million**.

### Top Four Funded Capital Grant Projects in FY22 include:

1. Montgomery County - Bus Rapid Transit Project (**\$63.4 million**)
2. Anne Arundel County - Crownsville Hospital Memorial Park (**\$25.5 million**)
3. Prince George's County - Blue Line Corridor Infrastructure (**\$20 million**)
4. Prince George's County - Maryland Sports & Entertainment Innovation Center (**\$20 million**)

## Capital Grants

During 2022, the Capital Grants Division administered 665 Capital Grants valued at \$634.9 million



## Baltimore Unity Hall

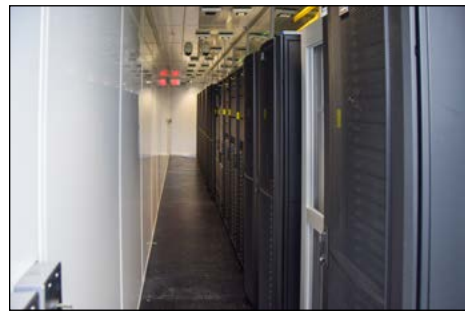
**BALTIMORE | MD**—In June, Deputy Secretary Reichart and Assistant Secretary Howard attended the Baltimore Unity Hall ribbon cutting. DGS' Capital Grants division administered **2 grants** totaling **\$300,000** to help with the renovations and construction of the new facility.



# Business Enterprise Administration

## JHU MARCC [PLAY VIDEO](#)

**BALTIMORE | MD**—DGS administered **3 grants** totaling **\$28.9 million** for the design and construction of the John Hopkins University's Maryland Advanced Research Computing Center (MARCC). The MARCC enables research, creative undertakings, and learning that involve and rely on the use and development of advanced computing. During the summer, Secretary Churchill and the Capital Grants staff were able to tour the completed **MARCC facility** and learn more about MARCC's research on topics such as wind technology and turbine energy.



## Computer Donations [PLAY VIDEO 1](#) [PLAY VIDEO 2](#) [PLAY VIDEO 3](#)

Throughout the year DGS' Federal Surplus Property division has partnered with **PCs for People**, a Baltimore based technology focused non-profit organization, to **donate** over **15,500 computers** to nonprofit organizations, local communities, and schools within the state of Maryland. Two such organizations were **100 Black Men of Maryland** and the **Brothers Academy** who received **125 laptops** and **50 hot spots** in March of this year.



## Federal Surplus Property

During FY22, the Federal Donation Program donated \$23,355,918 in materials and supplies



### Federal Surplus Property Donation Program

DGS is the agency of record in the state of Maryland for the Federal Surplus Personal Property Donation Program. The program enables certain non-federal organizations such as local jurisdictions and non profit organizations to obtain surplus property from the federal government under the authority of Title 40 of the United States Code (U.S.C.), Section 549 based on an application process.

[READ PRESS RELEASE](#)

## Diaper Donations [PLAY VIDEO](#)

**BALTIMORE | MD**—In May, DGS partnered with **4MyCity** to **distribute** over **500,000 diapers**, valued at **\$68,000**, to over **35 Maryland based non-profit organizations**, government agencies, and churches. The diapers were surplus federal property from Fort Carson Military Base in Colorado Springs, Colorado.

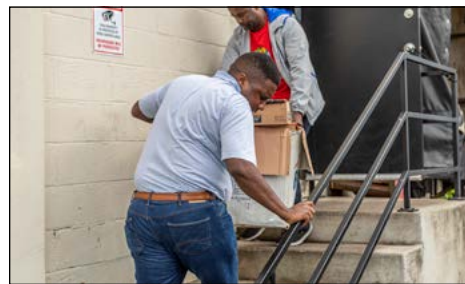


# Business Enterprise Administration

## Children Shoe Donation

PLAY VIDEO

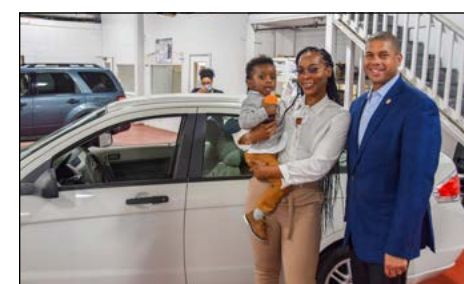
**BALTIMORE | MD**—The Federal Surplus Property Divisions takes every opportunity it can to help out the citizens of Maryland. In November, the division once again partnered with **4MyCity** to distribute over **361 pairs of kids winter boots** and socks to **12 Maryland based non-profit organizations** across the state.



## Vehicles for Change

PLAY VIDEO

**HALETHORPE, MD | BALTIMORE CO.**—In March, DGS participated in the **distribution** of **6** previously **state-owned vehicles** to **6** deserving **Maryland families** in need in the Baltimore area. DGS was joined by Lt. Governor Boyd K. Rutherford, Secretary Tiffany Robinson of the Department of Labor, Secretary Robert Green of the Department of Public Safety and Correctional Services, and **Vehicles for Change** President Marty Schwartz for the distribution of the vehicles.





# Office of State Procurement

## Reporting Unit

- Prepared, reviewed and published **800 DGS Board of Public Works (BPW) action agenda items**. Besides the action agenda items specific to DGS, the DGS OSP BPW agenda contains action items for all state agencies' new contract awards over **\$100,000 to \$200,000**, contract renewal options over **\$200,000**, and contract modifications over **\$50,000**.
- Conducted and led the DGS **Procurement Review Group** meetings to establish the participation goals for the Small Business Reserve, the Minority Business Enterprise, and the Veteran-owned Small Business Enterprise Programs for all DGS contracts.

## Business Services Unit

Provides support to all of the OSP Bureaus by:

- Conducting monthly **"Electronic Procurement File Checklist"** audits to ensure all procurements are being handled on a consistent basis
- Maintaining a **"Master List"** of all DGS contracts to track against eMaryland Marketplace Advantage (eMMA) award postings
- Supporting the eMMA IT Project Spend Tracking function
- Analyzing the OSP data for procurement reporting requirements by providing spend data and analytics, from eMMA details, to help OSP move forward in its strategic sourcing plans

## Vendor Management Office

Maryland's statewide vendor-centric office that delivers value to its customers by measuring, monitoring, and reporting so that Maryland contracts are delivered with the appropriate level of quality in compliance with contractual obligations.

## Maryland Procurement Academy

- Launched the **Certified Maryland Procurement Associate (CMPA)** courses for entry level procurement officers and buyers to learn about Maryland procurement and how to conduct small procurements through the state's eProcurement system, eMMA, for their agency. The course requires the procurement officers to create a solicitation project in eMMA. During the year, five sessions were held with **173 buyers and procurement officers** earning their CMPA certification
- Created the new **Maryland Contract Management Academy** and enrolled **25 individuals** into the new Contract Management Organizational Capability Certification Program
- The OSP Chief Learning Officer, Victoria Steeger, presented at **10+ outreach** events on Maryland Procurement and eMMA for multiple Maryland organizations
- Distributes a **monthly newsletter** to state users and another to vendors with information on eMMA, procurements, training, and other event information



## Vendor Outreach Program

Brand new in 2022, OSP began a new Vendor Outreach Program, the first Vendor Outreach Kick-Off Event was a **virtual webinar** that had **1,000 vendors** registered. In August, DGS' OSP and Office of Design, Construction & Energy held their first in-person Prime and Subcontractor Networking **Meet and Greet** with over **200 registrants**. Individualized sessions for construction, A&E, and facilities maintenance were held in the morning and sessions regarding information technology were held in the afternoon. The interest was so great that OSP held a second event in September. OSP plans to continue holding these networking events throughout 2023.



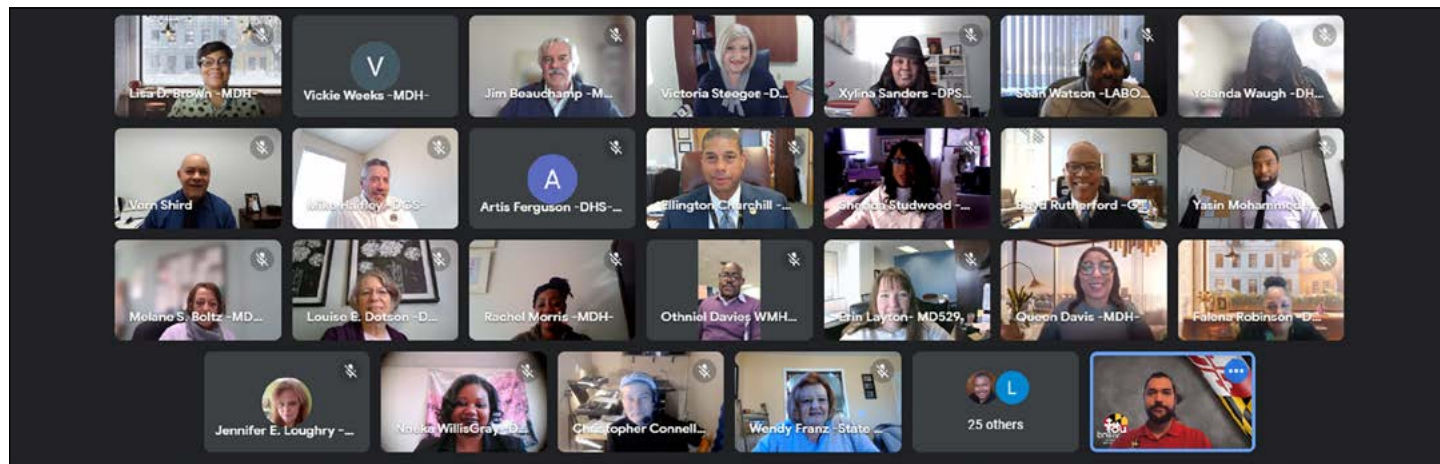
# Office of State Procurement

## Continuing Education

The Maryland Procurement Academy held over **70** continuing learning virtual instructor-led **training classes** for procurement professionals and vendors (not including certification classes) with over **8,000 enrolled**. In addition, they had over **3,622 views** of on demand **video training** courses.

## Certified Maryland Procurement Officer Graduation

The MDPA had five sessions of the **Certified Maryland Procurement Officer** (CMPO) certification program this year with a total of over **300 procurement officers** from across the state of Maryland earning their CMPO certification since launching in 2020. Graduates receive individualized official certification numbers with renewals due in five years. Their official attendance and transcripts as well as their certifications are sent to their supervisor and Human Resources department for their personnel file.



## Mike Zimmerman Appointed as Chief Procurement Officer

Mike Zimmerman was appointed as the **new Chief Procurement Officer** (CPO) for the state of Maryland. As CPO, Mr. Zimmerman is responsible for all procurement activities for the state's executive branch, with the exception of the Maryland Department of Transportation (MDOT) and the University System of Maryland. In addition, the CPO chairs the Procurement Improvement Council, advises the Board of Public Works on the procurement process, recommends changes to both regulation and statute as they relate to state procurement, and advises the General Assembly on proposed legislation aimed to enhance the efficiency and transparency of state procurement.

"Mike Zimmerman has dedicated his career to understanding the ins and outs of procurement, having worked in the industry for over 40 years," said Governor Hogan. "Mike's experience in procurement policy and procedures, along with his commitment to public service, make him an outstanding choice to be our next Chief Procurement Officer."



## The Senior Procurement Advisory Group

Attendance for the bi-monthly meetings has grown from **300+ registrants** and attendees to over **500 registrants** and attendees receiving guidelines and updates through presentations and handouts. Guest speakers from other agencies as well as OSP senior staff provide updates to policies, procedures and best practices to ensure Maryland Procurement Officers have a platform to stay up to date and ask questions about the latest information and programs pertaining to procurement.

## eMaryland Marketplace Advantage

The eMMA Helpdesk Team supports Maryland's **state-of-the-art eProcurement system**, eMMA, by performing a variety of tasks including basic user account setup and management, how-to guidance to both the vendor and procurement community, troubleshooting system behavior, providing reporting, facilitating ongoing system maintenance, and supporting a variety of system environments as part of the greater eMMA implementation project, an initiative to deploy a full Procure-to-Pay (P2P) system for Maryland government. Over the past year, this team has:



- Successfully achieved an **Ivalua Level I Certification** for a Tier 2 support resource in-house
- Maintained central administrative support of eMMA across all state government entities, over **40,000 vendor** users and over **3,000 state employee** users
- Expanded technical expertise and support from eMMA's sourcing and contract modules to now include new functionality in its vendor information management module
- Achieved **Ivalua Level I Certified** team member
- Deployed the Veteran-owned Small Business Enterprise (VSBE) application functionality in eMMA
- Launched **eMMA 1.2** [PLAY VIDEO](#)

## National Association of State Procurement Officials

OSP has participated in several National Association of State Procurement Officials (NASPO) events representing the state of Maryland as part of the organization to collaborate with other State Procurement Officers across the country. Activities and events in 2022 include:

- Jamie Tomaszewski served as the Chair of the NASPO Eastern Regional Council for a second year, as well as served as a Learning Group Facilitator and led the Eastern Regional Council meeting on the Top 10 Procurement Priorities for 2022
- Attended the 2022 NASPO Exchange Conference where OSP built relationships among the supplier community and state governments, the largest consumers of goods and services in the country
- Attended the NASPO REACH Conference where OSP leveraged the collective experience of state procurement staff across all four regions to expand the sharing of education, best practices, and innovative approaches to state procurement
- Victoria Steeger created a presentation for the Eastern Regional Showcase called "Stop Training! Start Using Change Management & Human Performance Metrics (HPI)" that provided methods for improving human performance outside of traditional training
- Celebrated the 75th Anniversary of the NASPO Annual Conference

# Business Summit

## 7th Annual Business Summit

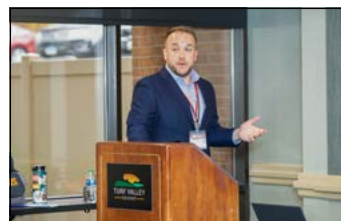
PLAY VIDEO

**ELLICOTT CITY, MD | HOWARD CO.**—DGS, the Maryland Department of Transportation (MDOT), and the University System of Maryland (USM) held the **7th Annual Business Opportunities and Entrepreneurial Training Summit**. The summit is the premier event of the year for small, minority, women, and veteran-owned businesses, attracting over **500 businesses** from across

the state. This year's theme was **"Back to Business Together"**, focused on providing businesses with the tools and resources needed to move forward with building business relationships with the state. The state continued to expand opportunities for businesses to connect with state decision makers and project managers to learn about upcoming contracting opportunities.

Together DGS, MDOT, and USM offer over **\$4 billion** in contracting opportunities. The state has been, and continues to be committed to creating jobs and economic prosperity for all Marylanders. The summit also offered a variety of **training workshops** and panel discussions for registered attendees.

"Our administration has remained committed to connecting local, small, minority, women, and veteran-owned businesses to resources that will help them grow, succeed, and create even more jobs for Marylanders," said Governor Larry Hogan. "These businesses are the backbone of our economy and their continued growth is vital to the economic future of our state."



# Maryland Capitol Police

The Maryland Capitol Police (MCP) continues to provide **24/7 security and police services**. During FY22, MCP handled **102,112 phone calls**, responded to **96,933 calls for service**, conducted **82,519 patrol checks**, managed **101 rallies**, completed **572 investigative reports**, conducted **681 traffic stops**, made **26 arrests** for criminal activities, and processed **11,123 state ID cards**.

## National Night Out

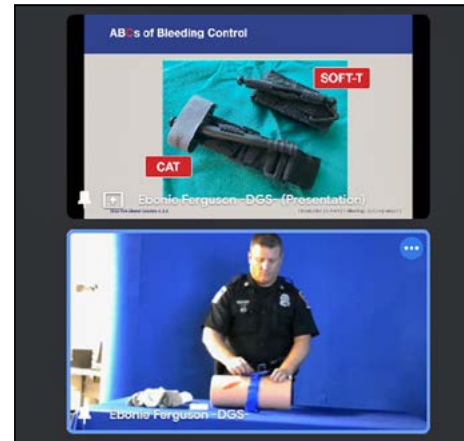
MCP participated in the **Annual National Night Out** in Annapolis and Baltimore City. MCP collaborated with the Annapolis Police Department, Maryland Highway Safety Office, Baltimore Schools Police, Baltimore City Police, Baltimore City Fire Department and many others to coordinate events at multiple locations. Officers participated in the events to **build and foster positive relationships** with the local community and provide information on child safety seats, recruiting, and crime awareness and prevention. In addition, officers participated with the community in fun activities to include a game of basketball, line dancing, pictures, refreshments, and conversation.



## MCP Safety Webinars

MCP Training Staff conducted numerous trainings for state agencies to enhance employee safety both at work and at home. Training sessions included:

- Run Hide Fight (Active Assailant)
- Rape Aggression Defense
- Stop the Bleed (First Aid seminar) [PLAY VIDEO](#)
- Workplace and Office Safety [PLAY VIDEO](#)
- CPR First Aid
- Holiday Awareness [PLAY VIDEO](#)
- Carjacking Awareness and Prevention [PLAY VIDEO](#)



## Electronic Patrol Vehicle Initiative

This year, MCP added an **Electric Patrol Vehicle (EPV) to its fleet**. MCP is excited to lead the way in the state in lowering our carbon footprint by rolling out a new **Mustang Mach E** marked patrol vehicle. MCP is the **first** state law enforcement agency to **implement EPVs** to the patrol fleet and carry forward the Governor's and Secretary's initiatives in this area.



## Women Behind the Badge

Women within MCP continue to grow and add needed diversity to our ranks. Currently, **women make up 19%** of MCP in total and hold **11% of our leadership roles**. This is much higher than the national average for women in law enforcement. Our **"Women Behind the Badge"** group continues to inspire and give back to the community. This year they collected and donated **\$600** to the Fraternal Order of Police Baltimore City Lodge No. 3 in honor of fallen Baltimore City Police Officer Keona Holley who was tragically killed in the line of duty. The funds collected went directly to support Officer Holley's family in their time of need.



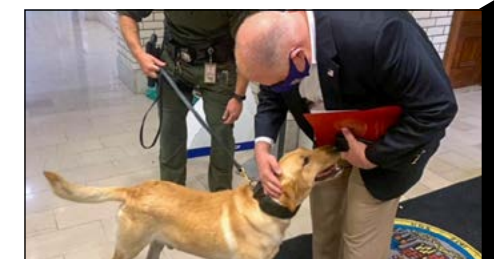
## COVID Vaccination, Testing, and Treatment Center

The State Center COVID Vaccination, Testing and Treatment Center was erected in November of 2021, and subsequently opened to the public. This location was chosen for its proximity to the train, bus, and light rail. MCP was tasked with security of the site, where they provide police coverage as well as public assistance with questions and directions. This testing and vaccination location is open to the public six days a week, with police coverage around the clock, seven days a week. This year, MCP provided approximately **7,000 hours of coverage** and assisted thousands of Baltimore City residents during the ongoing COVID crisis.

## Updates to K-9 Unit

Over the last year the MCP K9 Unit has continued to be the face of the agency throughout Baltimore and Annapolis as well as the entire State of Maryland. This year we added a **fourth K9** to our unit, **"Zeke"** and his handler Pfc. Keith Calloway. The K9 Unit trains weekly to stay proficient in their duties working alongside agencies such as the Maryland State Police, Anne Arundel County Sheriff, and Annapolis Police Department. Over the past year the K-9 Unit has completed the following activity aimed at ensuring employee and public safety:

- Scanned **712 vehicles**
- Scanned **118 unattended bags** after being left near state facilities
- Provided support and pre and post scans at **74 rallies/demonstrations**
- Responded to **48 requests** from other agencies for assistance
- Completed **16 K-9 demonstrations** for the public
- Completed **4,889 scans** for explosives and firearms



# Records Management

**Records Management** provides storage for **150,073 cubic feet** of records equivalent to 26,054 four-drawer file cabinets. Over the past year the unit has:

- Accepted **7,780 cubic feet** of new accessions — equivalent to **1,351 four-drawer file cabinets**
- Destroyed, through recycling, **5,869 cubic feet (88 tons)** of records eligible for disposal in accordance with established records retention schedules
- Received and timely fulfilled **2,603** state agency records requests
- Received and timely fulfilled **81 Public Information Act requests**
- Conducted **12 online training sessions**
- Trained over **100 state, county, and local employees** in various records management roles and responsibilities such as:
  - Records retention
  - Disposal schedules preparation
  - Transfer of permanent and non-permanent records
  - Disposal of non-permanent records

The State Record Center has been improved through the installation of **4 new shelving units**. These will **enhance the security** of records stored at the record facility and ensure the safety of staff. Record shelving and pulling processes have been made **more efficient** through the purchase of an **electrically-powered lift**, which replaces the use of ladders.



# Office of Real Estate

## Leases for State Agencies Moving Out of State Center

In April 2021, Governor Hogan announced his plan to positively impact Baltimore's Central Business District through the **relocation** of more than **3,500 state employees**, as well as help to **move the State Center Campus** another step forward to redevelopment. In support of Governor Hogan's announcement, the Lease Management & Procurement unit issued **9 new lease procurements** for the following state agencies:

- Comptroller of Maryland
- Maryland Department of Aging
- Maryland Department of Assessments and Taxation
- Maryland Department of Budget & Management
- Maryland Department of Health
- Maryland Department of Human Services
- Maryland Department of Information Technology
- Maryland Department of Labor
- Maryland Department of Planning

This is the **largest** number of **new lease procurements** ever issued within a **single fiscal year**, in terms of square footage requested and the number of employees to be relocated.

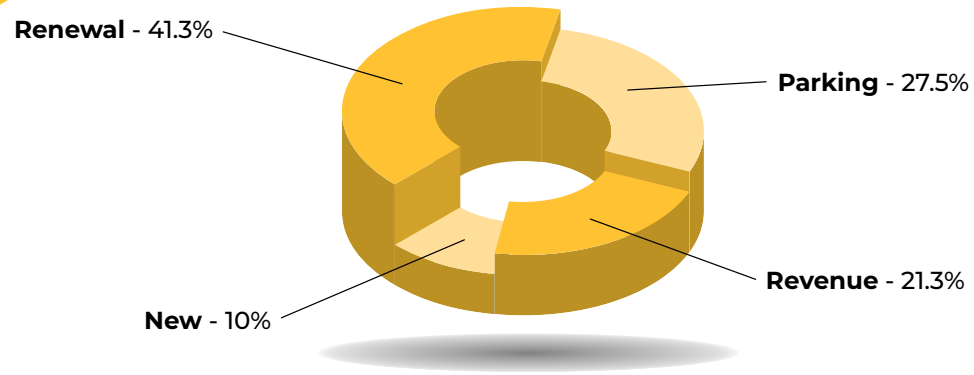
This initiative included several months spent working with State agencies to reduce their footprints through the use of telework and the use of the new DGS Space Standards. Webinars were held for the State Center Relocation initiative to guide agencies in key planning aspects of the project.



# Office of Real Estate

## Lease Transactions

FY 22 Total Lease Transactions



The Lease Management & Procurement unit handled **80 lease** transactions for FY 22; including **8 new** leases, **33 renewal** leases, **22 parking** leases, and **17 revenue** leases. The transactional totals for these leases were over **\$17.7 million**.

## Spring Grove

**CATONSVILLE, MD | BALTIMORE CO.**—The Office of Real Estate's Land Acquisition and Disposal division submitted several **key transactions** for Board of Public Works approval in FY22. One of these transactions included the transfer of the Spring Grove Hospital campus, comprising **175 acres**, to the University of Maryland, Baltimore County as part of a long-term plan to modernize and improve health care delivery in the state.



## Adaptive Re-use of Vacant Warehouse for DME Recycle Center

**BALTIMORE | MD**—DGS assisted the Department of Aging in securing a vacant state-owned tobacco warehouse for its use in spearheading a pilot program to create a durable medical equipment (DME) recycle center. Durable medical equipment includes wheelchairs, hospital beds, walkers, and other equipment. The center has been in operation for nearly a year and has made a tremendous impact in removing DME from landfills, repairing and sanitizing DME, and connecting these valuable DME resources to Maryland's citizens.

## Certified Public Manager

Assistant Secretary, Wendy Napier completed the **Certified Public Manager (CPM)** program at the University of Baltimore, Schaefer Center for Public Policy. The program ran for **9 months** and included over **300 hours** of retreat sessions, leadership luncheons, and project assignments. One of the key requirements of the course was the completion of a **capstone project** focused on a current initiative within the participant's government organization. Wendy focused her project on the **"Strategic Relocation of Employees from the State Center Campus"**.

Kimberly White, Chief of Lease Management & Procurement has been accepted into the Certified Public Manager (CPM) program for the FY23 cohort to begin in October 2022.

## DHCD Cambridge Satellite Office

**CAMBRIDGE, MD | DORCHESTER CO.**—ORE attended the ribbon cutting of the Maryland Department of Housing and Community Development's new Eastern Shore satellite office and community engagement center at the revitalized Philips Packing House in Cambridge, Maryland. ORE was responsible for submitting the lease for Board of Public Works approval, negotiating the lease, and monitoring the renovation and construction of the space.



## DHS Cambridge

**CAMBRIDGE, MD | DORCHESTER CO.**—DGS attended an Open House event for the new Cambridge Department of Human Services (DHS) location. This was an important event highlighting the culmination of efforts to relocate the agency out of an aging, inefficient office building. The relocation was significant because DGS and DHS were able to **downsize the agency's space by approximately 40%**, resulting in first year rental **savings of \$275,344**. In addition to the rental savings, the new office is centrally located for convenient access to the agency's clients, the landlord has incorporated energy efficiency measures, and the space has been designed to permit the use of telework for the DHS employees.



# DGS Timeline

**January 5, 2022**

State of Maryland recognized with 2021 Leadership in Sustainable Purchasing Award



**January 14, 2022**

DGS announces Maryland's solicitation for a design team for the new Baltimore therapeutic treatment center

**January 21, 2022**

Governor Hogan announces completion of installation of energy-efficient lighting at Annapolis Capital Complex

**January 26, 2022**

DGS concludes the first year of the Certified Maryland Procurement Officer Program

**February 10, 2022**

Hogan administration announces over \$438 Million in capital grants administered to Maryland organizations in 2021

**February 16, 2022**

DGS announces a Hagerstown architectural firm to design new headquarters in Baltimore

**February 23, 2022**

DGS announces RFP to lease space for the Maryland Department of Planning Office in Baltimore City

**February 24, 2022**

DGS concludes its class training for efficient facilities management



**March 2, 2022**

DGS distributes 125 laptops to 100 Black Men of Maryland and the Brothers Academy

**March 7, 2022**

DGS announces RFP to lease space for the Maryland Department of Budget and Management in Baltimore City

**March 15, 2022**

Hogan administration announces \$10 Million in capital grant funding

**March 18, 2022**

Hogan administration announces distribution of State surplus vehicles to deserving families

**March 23, 2022**

Hogan administration announces \$9 million in capital grant funding

**March 24, 2022**

DGS announces Maryland continues to "Lead by Example" by achieving a 12.5% reduction in energy use in state buildings

**April 6, 2022**

DGS announces the award of the design and construction consultant contract for the new Baltimore therapeutic treatment center

**April 14, 2022**

Hogan administration announces \$2.9 million in federal surplus delivered to Marylanders in need in 1st quarter 2022

**April 21, 2022**

DGS announces RFP for design & construction services for the Eastern Correctional Institution in Wicomico County

**April 22, 2022**

DGS hosts Drive Electric Earth Day Event

**April 27, 2022**

Hogan administration announces \$29.6 million in capital grant funding

**April 29, 2022**

DGS and Natural Resources celebrate Arbor Day

**May 10, 2022**

DGS announces RFP to acquire a site for a new District Court House and multi-service center replacement in Bel Air, Maryland

**May 11, 2022**

DGS announces new lease for the Maryland Department of Human Services headquarters

**May 11, 2022**

DGS Federal Surplus Property Donation Team receives Governor's Customer Service Heroes Award

**May 24, 2022**

DGS announces RFP to lease space for the Maryland Department of Labor & Department of Information Technology in Baltimore City



**June 14, 2022**

DGS Celebrates Flag Day



January 2022

February 2022

March 2022

April 2022

May 2022

June 2022

July 2022

August 2022

September 2022

October 2022

November 2022

December 2022



Photo taken at laptop distribution on March 2, 2022

**August 31, 2022**

DGS announces BPW approval for lease for new headquarters for the Maryland Department of Assessment and Taxation



**September 21, 2022**

NASCA Awards Ellington E. Churchill, Jr., Secretary of DGS for the State of Maryland, the Prestigious National Ray Walton Leadership Award

**September 26, 2022**

NASCA announces Ellington E. Churchill, Jr. as NASCA's new Vice President

**September 29, 2022**

DGS hosts Maryland Drives Electric Event



**October 5, 2022**

Governor Hogan announces Maryland exceeds energy efficiency targets for state-owned facilities years ahead of schedule

**October 11, 2022**

DGS concludes the first certified Maryland Procurement Officer Green Purchasing Specialist Program

**October 26, 2022**

DGS announces BPW approval for lease for new headquarters for the state agencies moving out of State Center

**October 27, 2022**

Hogan administration announces \$23.1 million in capital grant funding for the month of October

**October 31, 2022**

State hosts 7th Annual Business Opportunities & Entrepreneurial Training Summit for small, minority, women, & Veteran-owned businesses

**November 15, 2022**

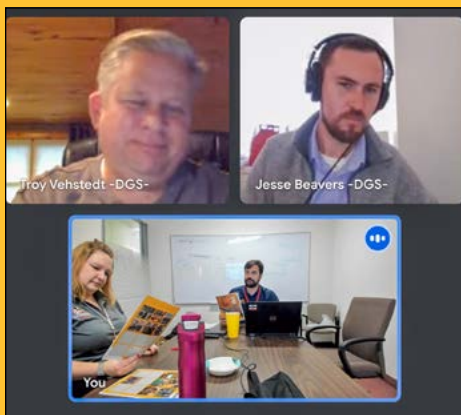
DGS hosts Educational Recycle Awareness Event in honor of America Recycles Day

**November 16, 2022**

DGS announces BPW approval of leases for new headquarters for the state agencies moving out of State Center



# I Am DGS





# Divisions and Offices of General Services

## Secretary's Office

Legislative Affairs  
Human Resources  
Public Information  
Fiscal Services  
Emergency Management  
Records Management

## Design, Construction, & Energy

Energy and Sustainability  
Capital Project Management  
Facilities Engineering Division  
Construction Inspection  
Design Services  
Public Schools and Community Colleges

## State Procurement

Procurement Operations Bureau  
eCommerce Management Bureau  
Policy, Procurement Review & Reporting Bureau

## Business Enterprise Administration

Capital Grants and Loans Division  
Inventory Standards and Support Services Division  
Business Outreach and Training Office  
Surplus Property Division

## Facilities Management

Annapolis Public Buildings and Grounds  
Baltimore Public Buildings and Grounds  
District Courts and Multi-Service Centers  
Computerized Maintenance  
Management System Unit

## Real Estate

Land Acquisition & Disposal  
Lease Management & Procurement  
Lease Construction & Compliance  
Valuation & Appraisal

## Maryland Capitol Police

Headquarters  
Baltimore Division  
Annapolis Division  
Support Services



# Maryland

DEPARTMENT OF  
GENERAL SERVICES